

MZAA Meeting 5/13

Meeting began at 6:03pm on May 14th, 2015 via Google Hangout Conference Call

**Present:**

Commander Andrew Hursin

Treasurer Aaron Aucoin

Recorder David Reid

**Absent:**

Lt. Commander Bill Riha

**Officer Reports:**

- *Treasurer Aucoin*
  - Will have his report for the next meeting
- *Recorder Reid*
  - No report
- *Commander Hursin*
  - The MZAA format will change from what it used to be where the Executive Board meetings will go on ahead without other members if they cannot make it as long majority will be able to show up (3 members of Executive Board). This will provide an effective timeline in terms of progress throughout our term. Brother Hursin also stated that he had no official transition but he took on beneficial habits from being Eminent Commander of the active chapter and applied it to being Commander of MZAA.

**Agenda:**

**Strategic Plan:**

There will be some changes made to the strategic plan from what Brother Riha has made. We will need to create a better format within Google Docs for the strategic plan to be able to monitor and show to remaining of Alumni brothers as well.

**Website:**

The website will go live approximately in June for MZAA.org. We will need some volunteers to review the website and suggest any edits.

**Database:**

The active chapter will have access and take on full responsibility for monitoring the database as a whole. This will help avoid confusion between the active chapter and MZAA databases. If there is any information requested from MZAA, they will need to go ask the active chapter to provide the recent updated database information.

**501-3C:**

Brother Chris Wagner and Brother Feldman said they were going to take on full responsibility for this project; will follow up with them in June to find out the progress status

- Apparent price for 501-3c is \$600

**LEAD:**

Brother Hursin is still working with Brother Mora to develop more alumni involvement within the LEAD program utilizing technology as a resource. Google Hangout is a new resource.

**Newly Initiated brothers:**

They will receive a 'Welcome' letter from MZAA to welcome all brothers as well as explaining who MZAA are and how we can support them.

**Newly graduated brothers:**

They will receive a 'Welcome' letter from MZAA to welcome all alumni as well as explaining the difference between being a member of MZAA and paying member of MZAA for voting, minutes, etc.

**Ad-Hoc:**

The Executive Board cannot do everything on their own so delegation will play a big role. Ad-hoc committees will be established so volunteering brothers can have an opportunity to take part of the organization. This will branch out responsibilities to members who want to do more for MZAA. Ad-hoc officers will be set up to have brothers take control of their duties along with committees.

**25<sup>th</sup> White Rose:**

Someone in Rochester need to take responsibility for the event; show up to chapter meetings to coordinate information with the active chapter as well as hotel and venue accommodation

Brother Kindell has volunteered to do the alumni newsletter for MZAA. Newsletter will be matched with chapter to merge into one document. MZAA Officers will have a section within the newsletter (i.e. Commander's Corner). This will be a big help for the chapter in achieving acknowledgement from headquarters via PEP

**Scholarship Program:**

Brother Samp was developing the ongoing scholarship program. He has a lead on it so he will take responsibility. The options for the scholarship are:

1. Through RIT's endowment program with a minimum of \$50,000 pay in full and annual interest earnings of \$800-\$1,000. This could be cut in half to donate. The endowment is coming through alumni department at RIT. This is plan to be set before the 25<sup>th</sup> White Rose
2. Through Sigma Nu headquarters; need \$10,000 but not sure if the same as before but will double check. Although, only \$200 interest earning annually.

Brother Samp will take a lead on it will keep MZAA updated. MZAA will continue to support him and hopefully develop a plan soon. Best to invest and balance the interest earning.

**Recruitment Video:**

Brother Hursin discussed with Brother Nitko; he is willing to take a lead on this since he has an idea to film alumni at their current locations and their achievements. Nice for us to do it and then give since the active chapter has no recruitment videos lately.

**Historian:**

Can't find re-charter ceremony pictures and we need to set up position to collect important minutes and documents for the chapter to put in cloud (Google, DropBox, etc.) for all information within the database. This will be a good idea because of 25<sup>th</sup> White Rose. We will need to start collecting everything to make a video for the ceremony. Brother Aucoin acknowledged to ask all of the re-founding Alpha brothers for the picture.

**FAP (Financial Assistance Program):**

Brother Riha will take lead on FAP since he started this concept.

**Nominations for Ad-Hoc:**

Recruitment Video: Follow up with Brother Nitko and ask Candidate du Plessis to assist

25<sup>th</sup> White Rose: Open

FAP: Brother Riha

Historian: Open

Newsletter: Brother Kindell

**Open Discussion for MZAA:**

***Personal Goals:***

**Brother Aucoin:**

Want to set up budget on Google Drive Excel with access for treasurer only for MZAA to see but not touch. There is an Excel template from Brother Fucarino's term as Treasurer but will be transferred over to the Google Drive.

Set public and private Excel spreadsheet for members to view on the website. This will be a great way to inform members of the current budget.

**Brother Reid:**

To provide resources for active and alumni brothers as much as possible

**Brother Hursin:**

*LinkedIn:*

Set up a group for all MZAA members and active members to have job posts on LinkedIn. This will help graduating brothers looking for jobs and active brothers who are still students at RIT find a Co-Op. Brother Reid has volunteered to take on this role.

*Facebook:*

Hard to use Facebook because not many of us actually use it. Most brothers have their notifications turned off so they can't see everything. MZAA.org will be open to public for members to look at information.

*Alumni Happy Hour:*

Similar as DC plan - for brothers in local areas to get together every once in a while for happy hour. There will be more once we see how the DC event turns out. Who's going?!?

*Alumni Retreat:*

Can't do all the work. Thinking about MLK Jr. Day or Presidents' Day for Colorado in January/February (winter time)

**New Ideas:**

*Care Package:*

For newly initiated brothers. A simple letter to welcome them into Sigma Nu from MZAA and a reminder that alumni is there as an available resource 24/7.

Send letter to parents for newly initiated brothers to congratulate them for having their son be part of something big throughout their college careers.

*Brothers who will graduate* - Care package to welcome them into MZAA with a gift; maybe a stole (depending on quality). Later on, will add more to gift such as brothers' birthday, Christmas and other holidays. Will ask brothers for assistance in developing e-cards to be sent out automatically.

Meeting finished at 6:57pm

**\*\* NOTE: Will have better minutes for the next meeting \*\***